

## TitleWave: Search from TitleWise Analysis

Search directly from your TitleWise Analysis to fill gaps in your collection or replace aged titles.

1. Access your most recent **TitleWise Analysis** from the **Your Account** menu in TitleWave.
2. Under **Collection by Dewey Classification**, click the link to **Dig into the Dewey divisions by 10s**.

Collection by Dewey classification

All Dewey Classes Age-Sensitive Areas

| Dewey   | Avg. Age | Items |
|---|----------|-------|
| 000 Computer Science, Information & General Works | 2003     | 38    |
| 100 Philosophy & Psychology                       | 2000     | 57    |
| 200 Religion                                      | 1998     | 47    |
| 300 Social Sciences                               | 2000     | 620   |
| 400 Language                                      | 1999     | 45    |
| 500 Science                                       | 2001     | 1,265 |
| 600 Technology                                    | 2001     | 613   |
| 700 Arts & Recreation                             | 2001     | 484   |
| 800 Literature                                    | 1999     | 262   |
| 900 History & Geography                           | 2000     | 952   |
|   | 2001     | 4,383 |

Dig into the Dewey divisions by 10s >

3. On the **Dewey Divisions by 10s** screen, look for divisions needing more or newer titles.
4. Click the **Search for...** link to search TitleWave in the Dewey range; add parameters to the search form as needed. Add wanted titles to your current List.

Collection by Dewey Classification

See how your nonfiction materials are distributed across the 10 Dewey classes — ensuring the breadth necessary to support your diverse student and teacher needs. Focus on both your weeding efforts, as well as areas that may be in need of more – or newer – content.

Dewey Divisions by 10s Weeding Candidates

Dewey Divisions by 10s

This detailed breakdown of your nonfiction by Dewey division helps you easily determine whether your content is evenly distributed within a given area or if there are clusters and gaps – all conveniently broken down by decade.

| Computer Science, Information & General Works | Avg. Age | Older | '60s | '70s | '80s | '90s | '00s | '10s | Items             |
|---|----------|-------|------|------|------|------|------|------|-------------------|
| 000 Computer Science, Knowledge & Systems     | 2006     | —     | —    | —    | —    | 1    | 9    | 4    | 14 Search for ... |
| 010 Bibliographies                            | —        | —     | —    | —    | —    | —    | —    | —    | Search for ...    |
| 020 Library & Information Sciences            | 2003     | —     | —    | —    | —    | 1    | 5    | —    | 6 Search for ...  |
| 030 Encyclopedias & Books of Facts            | 1999     | —     | —    | —    | 1    | 2    | 9    | —    | 12 Search for ... |

5. Click the **Weeding Candidates** tab. Click numbers in the **Aged** column to view specific aged titles.
6. Click the **Search for ...** link to search TitleWave in the Dewey range; add parameters to search form as needed. Add wanted titles to your current List.

Collection by Dewey Classification

See how your nonfiction materials are distributed across the 10 Dewey classes — ensuring the breadth necessary to support your diverse student and teacher needs. Focus on both your weeding efforts, as well as areas that may be in need of more – or newer – content.

Dewey Divisions by 10s Weeding Candidates

CREW: Continuous Review, Evaluation & Weeding

In a collection containing thousands of items, it can be challenging to locate and evaluate potential weeding candidates. Since its inception in 1976, *The CREW Method* provides an easy way to target very specific areas of your collection for review using criteria based on the age, relevancy, and condition of the materials.

For more information about the CREW guidelines and how to cull outdated and no longer useful materials from your collection, please visit [CREW: A Weeding Manual for Modern Libraries, Revised and Updated](#).

Open and print your complete list of weeding candidates in [Microsoft Excel \(XLS\)](#).

| Computer Science, Information & General Works | CREW Formula | Avg. Age | Items | Aged              |
|---|--------------|----------|-------|-------------------|
| 004 Data Processing & Computer Science        | 3/X/MUSTIE   | 2004     | 1     | 1 Search for ...  |
| 010 Bibliography                              | 10/3/MUSTIE  | —        | —     | — Search for ...  |
| 020 Library & Information Sciences            | 10/3/MUSTIE  | 2003     | 1     | 1 Search for ...  |
| 030 General Encyclopedic Works                | 5/X/MUSTIE   | —        | —     | — Search for ...  |
| Other 000s                                    | 5/X/MUSTIE   | 2003     | 36    | 33 Search for ... |

7. Remember to **WEED aged titles you are replacing with newer titles!**