

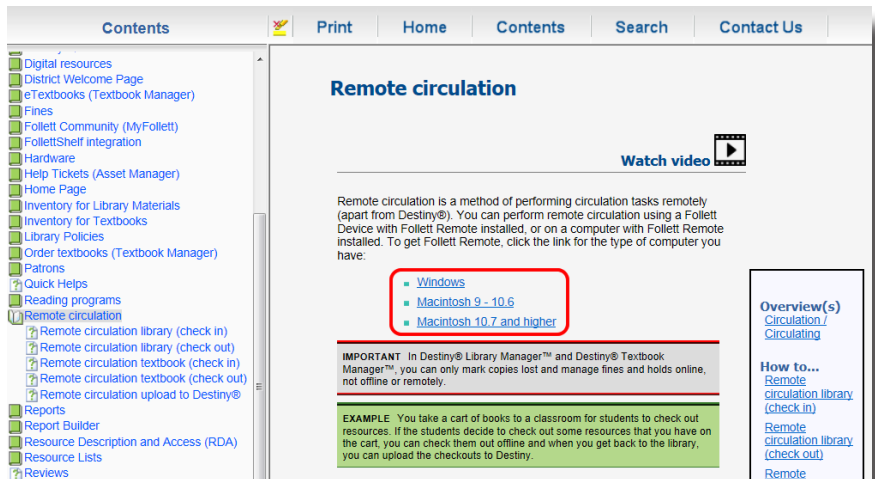
Follett Remote is a small, single-user application that lets you collect copy and patron barcode numbers outside of Destiny. You can use it to circulate materials and create barcode lists, even if your network is down or you are in a remote location without a network connection. To use this utility, you need to download and install the application.

Downloading Follett Remote

You can download Follett Remote from Destiny Help or the Follett Customer Portal.

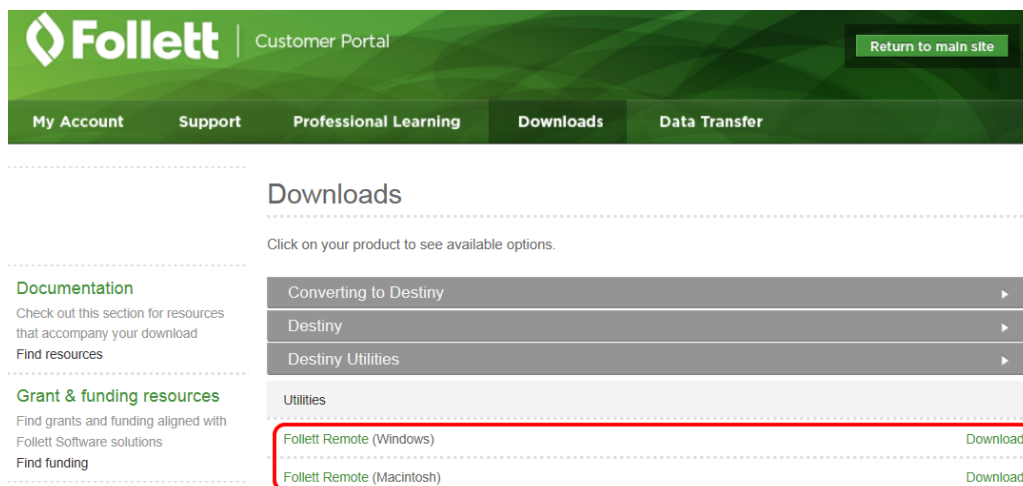
To download Follett Remote from Destiny Help:

1. From any screen in Destiny, select the online **Help** link.
2. Click **Contents** to open the Table of Contents.
3. Click the **Remote circulation** link.
4. Select the appropriate link for downloading Follett Remote to your Windows or Mac computer.
5. In the File Download window, click **Save File** to begin the download.



To download Follett Remote from the Follett Customer Portal:

1. Log in to the Follett Customer Portal.
2. Click **Downloads** and choose **Destiny Utilities**.
3. Select the appropriate link for downloading Follett Remote to your Windows or Mac computer.
4. In the File Download window, click **{DOWNLOAD – Follett Remote – NOW}** to begin the download.



Downloading, Installing, and Launching Follett Remote

Installing and Launching Follett Remote

To install and launch Follett Remote:

1. Unzip or unstuff the executable file and save it in a folder on your computer.
2. Create a Follett Remote shortcut icon on your computer desktop by following the instructions for your operating system.
3. The first time Follett Remote launches, a prompt appears asking you to confirm the storage location of Follett remote data files. It is best to use the default location of C:/Follett Remote.