

To delete copies within Library View, go to Catalog → Update Copies. Click “Track as Weeded,” and begin scanning each book’s barcode.

The screenshot displays a web application interface for library management. At the top, a dark blue navigation bar contains the following links: "List All Sites", "Home", "Dashboard", "Catalog", "Circulation", "Reports", and "Admin". The "Catalog" link is highlighted with a red rectangular box. Below this bar, a light green banner reads "Update Copies". On the left side, a vertical sidebar lists various functions: "Library Search", "Destiny Discover", "WebPath Express", "Digital Resources", "Standards Search", "Add Title", "Resource Lists", "Import Titles", "Export Titles", "Titlewave", "Update Titles", "Update Copies", and "Search Setup". The "Update Copies" option is highlighted with a red rectangular box. The main content area on the right is titled "Delete Individual Copies" and contains a form with the label "Delete Copy" followed by a text input field. To the right of the input field is a checkbox labeled "Track as weeded", which is checked and highlighted with a red rectangular box. A blue "Go" button is positioned to the right of the checkbox.

List All Sites Home Dashboard **Catalog** Circulation Reports Admin

Update Copies

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Search Setup

Delete Individual Copies

Delete Copy ☒ Track as weeded **Go**